

SUPERVISING PSYCHIATRIST

DEFINITION:

Under administrative direction, to plan, develop and implement mental health medical/clinical programs and to supervise medical/clinical work of psychiatrists and other mental professionals involved in mental health services; and to perform related work as required.

DISTINGUISHING CHARACTERISTICS:

This class is distinguished from lower level classes in that the Supervising Psychiatrist has the ultimate medical administrative responsibility and authority for the psychiatric and other medical services of a particular service, ward, or unit, whereas Psychiatrist II's/III's are responsible for the day-to-day delivery of psychiatric services to specified patients.

EXAMPLES OF DUTIES:

Plans, directs, organizes and coordinates, psychiatric services for a discrete specialty unit; hires trains, supervises and evaluates multidisciplinary unit staff; formulates, develops, recommends and implements clinical and administrative policies/procedures for unit; coordinates and maintains work schedules to ensure adequate medical/clinical staff coverage; assesses unit needs and develops program budget; participates in decisions regarding admission and discharge of unit patients; serves on local, state, and national committees concerning licensure; participates in medical programs; coordinates unit activities and program requirements with other mental health services, private community resources, and the public; may manage/supervise delivery of other mental health services which are integral components of unit.

MINIMUM QUALIFICATIONS:

Thorough Knowledge of:

- Principles of effective organization, management, and utilization of psychiatric and mental health services.
- Principles and techniques of supervising and training medical personnel.
- Principles and practices of budget management.
- Mental illness, psychiatric, and emotional disorders, emphasizing diagnosis and treatment methodologies.
- General medicine and its mental illness.
- Psychopharmacology.
- Diagnostic and Statistical Manual of Mental disorders (DSM IIIR) classifications.
- Preventive medicine.

General Knowledge of:

- California Mental Health Services Act.
- Title 22 Acute Psychiatric Hospital Regulations.
- Community organizations in the medical, mental health services, programs and facilities.

Skills and Abilities to:

- Lead, direct, supervise train and motivate multidisciplinary teams of mental health workers, including medical, professional, and support staff.
- Diagnose and treat wide range and severity of mental disorders, and provide psychiatric consultations.
- Communicate effectively in both oral and written form.
- Maintain beneficial relations with patients and families.

EDUCATION/EXPERIENCE:

Education, training or experience, which clearly demonstrate possession of the knowledge, skills and abilities stated above. An example of qualifying education/experience is:

At least five (5) years of progressively responsible experience at the Psychiatrist II classification or higher, with one year of direct supervision of staff Psychiatrists and other medical professionals.

SPECIAL NOTES, LICENSES, OR REQUIREMENTS:**License:**

A valid license to practice medicine in the State of California is required.

Background Investigation:

Must have a reputation for honesty and trustworthiness with no felony convictions. Convictions may be disqualifying depending on number, severity, and recency. Prior to appointment candidates offered employment in the Health and Human Services Agency (HHSA) programs that deal with patients and/or drugs will be subject to a limited security clearance investigation performed by HHSA.

Probationary Period:

Incumbents appointed to permanent positions in this class shall serve a probationary period of twelve (12) months (Civil Service Rule 4.2.5).

